

Officer Decision Record Template

Record of Decision of the Group Leader – Operational Estates

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Subject

The Phase 1 of the Glassworks Development has now been completed and, in order to comply with statutory obligations and warranty requirements for the systems and equipment with the building, a maintenance schedule must be adhered to.

Much of the maintenance is specialist and the installer of M&E services on the project, H E Barnes, has provided a quotation to carry out the necessary servicing for the first year. Bringing detailed knowledge of the systems and associated requirements, this contractor is able to commence the necessary servicing immediately.

The value of the works for 1<sup>st</sup> April 2019 to 31<sup>st</sup> March 2020 is £47,352.00 plus VAT. This cost is for maintenance only and any repairs to the equipment that fall outside of the warranty will be charged on a time and materials used basis.

It is proposed to waive Contract Procedure Rule 3.2 (Executive Director must invite at least 3 quotations) and engage H E Barnes for the duration of the next 12 months to give sufficient time to work with NPS to establish what servicing and maintenance they are able to deliver moving forward, and agree a pricing schedule accordingly.

Without this current contract arrangement BMBC would not be compliant with statutory obligations resulting in potential invalidation of insurance and warranties.

Authority

*Delegated Authority decision based on spend.*

Decision Taken

*Waiver completed and signed to use H E Barnes for the next 12 months*

Date of Decision

*03/04/2019*

Elected Member Conflicts of Interest

*Not applicable*

Signature

A handwritten signature in black ink, appearing to be 'R. T. Jones', written over a horizontal line.

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(Rachel Tyas)

Scan/email the completed form and appendices to [governance@barnsley.gov.uk](mailto:governance@barnsley.gov.uk) and keep the original on the project file